



For Sale By Owner Information Packet (Springfield/Branson)

Today's Date: _____

Contract Date: _____

Purchase Price: _____

Closing Date: _____

Earnest Deposit: _____

Held By: _____

PROPERTY INFORMATION

Address: _____

Legal Description: _____

Homes Association:

Association Name: _____ Dues: _____ mo / yr

Contact: _____ Phone: _____

ESTIMATED CHARGES

SELLER:

Closing Fee (including document preparation):	\$155.00
Title Insurance (based on sales price):	\$ _____
Recording / Release Fees:	\$ _____
Courier Fees (if applicable):	\$ _____
Wire Fees	\$ _____

BUYER:

Closing Fee (if we close instead of Lender):	\$155.00
Title Insurance (Lender's Policy):	\$ _____
• \$50.00 WHEN ISSUED SIMULTANEOUSLY WITH OWNER'S POLICY	
Recording Fees:	\$ _____
• Based # of pages of the Deed	

SELLER INFORMATION

I/WE HEREBY AUTHORIZE **Continental Title Company** TO REQUEST AND ACCEPT PAYOFF DEMAND STATEMENTS ON MY/OUR BEHALF FOR THE FOLLOWING MORTGAGE LOAN(S) AND/OR LINE(S) OF CREDIT:

CURRENT MORTGAGE COMPANY: _____
Loan No. _____
Phone: _____

CURRENT MORTGAGE COMPANY: _____
Loan No. _____
Phone: _____

CREDIT LINE: Please accept this as my/our authorization to payoff and cancel my/our Home Equity Credit Line with _____ . I/We understand that I/we will not be able to make any future advances against this credit line. Please release any liens you have against the property securing my/our Credit Line.

Account No.: _____

Borrower/Seller

Borrower/Seller

Name 1: _____

Name 2: _____

Address: _____

Address: _____

Home Phone: _____

Home Phone: _____

Work Phone: _____

Work Phone: _____

Social Security No.: _____

Social Security No.: _____

Marital Status: _____

Marital Status: _____

FORWARDING ADDRESS: _____

BUYER INFORMATION

Name 1: _____

Name 2: _____

Address: _____

Address: _____

Home Phone: _____

Home Phone: _____

Work Phone: _____

Work Phone: _____

Social Security No.: _____

Social Security No.: _____

Marital Status: _____

Marital Status: _____

NEW LENDER INFORMATION:

Company: _____ Contact: _____

Mailing Address: _____

Loan Amount: \$ _____ Phone: _____ Fax: _____